
MEMORANDUM

TO: RANDY HILL, PUBLIC WORKS DIRECTOR

FROM: JON LUTZ, CITY ENGINEER

SUBJECT: MUSSER PARK TO WIGGENS TOAD TRAIL
EASEMENT SURVEY SERVICES

DATE: MAY 12, 2014

INTRODUCTION:

The City of Muscatine has planned for a trail extending from Houser Street at Kent Stein Park for approximately 5 miles toward Fruitland and eventually to the Louisa County Line at Wiggins Road. Funding has been organized and preliminary alignments and cost estimates have been prepared. Initial NEPA environmental approval was granted and final easements to establish the route must now be obtained.

BACKGROUND:

Requests for professional services for easement plats on 4 properties were obtained from 2 local firms. Results for total fees for survey are as follows:

Martin & Whitacre Surveyors & Engineers	\$8,320.00
VSP Engineering	\$3,250.00

RECOMMENDATION/RATIONALE:

The city engineer recommends approving a purchase order for a total of \$3,250.00 to VSP Engineering for preparation of 4 easement plats for the Musser Park to Wiggins Road Trail.

BACKUP INFORMATION:

1. VSP proposal
- 2.

May 9, 2014

Mr. Jon Lutz, P.E. City Engineer
Muscatine Public Works
1459 Washington Street
Muscatine, IA. 52761

Re: Land Surveying Fees Proposal
Easements for Musser – Wiggins Trail Project
Muscatine, IA.

Jon:

Thank you for this opportunity to present our Land Surveying Fees Proposal for the above referenced project. VSP proposes the following based on your e-mail dated 5-07-2014.

A. SCOPE OF SERVICES

1. Land Surveying
 - a. Set Points at Permanent Easement Corners (4 Properties)
 - b. Prepare Dedication Plats for Easements (4) (County Coord. System)
 - c. Submittal to Public Works

All land surveying services listed under *SCOPE OF SERVICES* will be conducted by or under the direct personal supervision of Ben D. "Doc" Holliday, a licensed professional land surveyor in the State of Iowa, No. 7550, expiring December 31, 2013.

C. SERVICE FEES

VSP proposes the following fees for the items listed under *SCOPE OF SERVICES*.

<i>Land Surveying</i>	\$ 3,250.00
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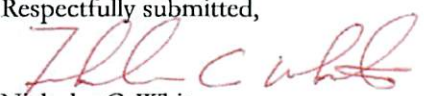
D. SCHEDULE

VSP is prepared to start on the items listed herein with the agreement of this proposal and a signed contract per the city's requirements. City shall provide time frame for completion of services.

Additional services requested by the City not listed hereon as part of the "Scope of Services", will be invoiced per the Hourly Rate Schedule on the attached "VSP 2014 Terms & Conditions".

If you have any questions regarding the information contained herein, please contact me at (563) 299-8722 cell or (563) 288-6427 office. Thank you in advance for your time and consideration in this matter.

Respectfully submitted,


Nicholas C. White
Project Manager
VSP Engineering

NCW/ncw

enc. 2014 VSP Terms & Conditions

Send via email: jlutz@muscatineciowa.gov