



Division of Public Works .  
1000 South Houser St.  
Muscatine, IA 52761

Recycling Center and Transfer Station

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## MEMORANDUM

To: Mayor and City Council Members

Recycling Center  
Transfer Station  
Landfill Operations  
Refuse Collection

Cc: Gregg Mandsager, City Administrator

From: Laura Liegois, Solid Waste Manager

Date: February 14, 2014

Re: Request for Setting the Week of Spring Clean Up for April 21- 25, 2014

### ***Introduction:***

The Public Works Department request that the Muscatine City Council set spring clean up week for April 21-25, 2014. In conjunction with Earth Day and Keeping Muscatine Beautiful, spring clean up week assists our residents in cleaning up their yards and homes. All efforts from the community and city staff help make our community a clean and beautiful place to live.

### ***Background:***

As in the past years, spring clean up week is a major event for the Solid Waste Division of the Public Works Department. The Roadway Maintenance Division is a valuable part of this week also, with their equipment and crews for larger items. The use of extra people to work with the solid waste crews, to ensure adequate staffing to handle the waste placed out at the curb will be needed.

### ***Recommendation for Items Picked Up from Residents:***

#### **The following items will be accepted for this year's spring clean up:**

- Large items: furniture, building materials in small amounts, dismantled swing sets, and other misc. items.
- Up to eight (8) tires car and light truck tires (No tires from businesses)
- Up to four (4) appliances (Please remove doors on refrigerators and freezers)
- Electronic Waste (Computers, televisions, and any item that contains a circuit board).

***Yard Waste: will be picked up in City of Muscatine yard waste bags only and brush needs to be in bundles no larger than 18 inches in diameter and 4ft. in length.***

***The following items will not be picked up at Spring Clean Up week:***

- Torn down buildings, such as garages
- Car Bodies.
- Large Trees
- Excessive amounts of concrete and building materials.
- Paint and other hazardous chemicals (Accepted at the Transfer Station).
- Motor Oil (Accepted at the Transfer Station)
- Camper refrigerators & Air Conditioners (Accepted at Transfer Station for Fee)

***Public Relations and Marketing of Event:***

Public relations and marketing are important to make the clean up week a success with our residents. As in the past newspaper, radio, local access channel information alerts and The Greener Side's public access program, e-newsletter, social media, and the City of Muscatine's website. All efforts will be made to ensure our residents are aware of this event prior to the week of April 21, 2014.