

CITY OF MUSCATINE

TITLE 3, CHAPTER 14

License # _____
 Wallet # _____
 Sticker # _____
 Receipt # _____
 Issued _____
 Expires _____

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
 PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name of applicant and sponsoring organization, if any:

Fun Run/Walk "April Cancer Fun Run" Relay for Life Team 6 Kent Corp

Address: 11600 Oregon St.

Telephone number: 563-264-4636 563-264-4542

E-mail address: connie.stineman@grainprocessing.com susan.freers@grainprocessing.com

2. Type of event that is planned:

We want to host a fun run/walk, with all proceeds going to the Muscatine Relay for Life/American Cancer Society.

3. Proposed location:

Start at MCC parking lot run onto Colorado St, turn into the Weed Park entrance, loop the park. Cross Colorado St. into Bridgestone driveway and turn onto the Bike Trail. Come back to Bridgestone driveway, back to Colorado St. Come into the entrance at MCC to finish. (5K)
 picture attached

4. Date(s)/Time(s):
- April 12, 2014

5. Expected length of use:
- 1-2 hrs. (8:30 am - 10:00 am)

6. Expected size of group:
- 75-100 people

7. Names of any person or persons in charge of the proposed use at the specified location:

* Connie Stineman } Kent Corporation
 * Susan Freers
Dell Wagner } Muscatine Running Club
Peggy Bailey

- * Address(es):
- 11600 Oregon St, Muscatine, IA 52761

Telephone Number(s): 563-264-4636; 563-264-4542

E-mail address(es): connie.stineman@grainprocessing.com

susan.freers@grainprocessing.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

N/A

9. List mechanical or electronic equipment to be used:

Running Clock/Timer

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

1 bicycle heading the race and 1 patrol car for traffic control

11. Number and types of animals to be used:

N/A

12. A description of any sound amplification to be used:

A horn for start

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

2 people for signing up (1 table)
2 people from the running club to operate/timing.
1 person to lead race on bicycle
1 sheriff patrol for traffic
5 helpers along run route for traffic caution & directing runners
2 EMP's

8. Names and addresses of any persons to be featured as entertainers or speakers:

N/A

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2 people from the running club to operate/timing.
1 person to lead race on bicycle
1 sheriff patrol for traffic
5 helpers along run route for traffic caution + directing runners
2 EMP's

14. All plans for the provision of security:

1 Sheriff patrol officer

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

metals/ribbons distributed for prizes.

17. Is water connection requested? Yes _____ No X

18. Is electricity requested? Yes _____ No X

19. Have you provided a layout site plan for your proposed activity or event? Yes X No _____

If yes, please attach.

If no, please explain:

See attached

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

[Signature]
Authorized Representative

09-29-13
Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

☒
YES

☐
NO

Michael J. Miller 11-21-13
Parks & Recreation Date

☒
YES

☐
NO

[Signature] 11/24/13
Building & Zoning Date

☒
YES

☐
NO

Robert E. Lee 12/3/13
Public Works Date

☒
YES

☐
NO

B. Talley 11/27/13
Police Chief Date

☒
YES

☐
NO

[Signature] 11/27/13
Fire Chief Date

FINAL APPROVAL:

☐
YES

☐
NO

City Administrator Date

Comments:

Approval is subject to attendance at pre-event mtg and with the understanding that the Colorado street project may affect the race route.

14. All plans for the provision of security:

1 Sheriff patrol officer

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

metals/ribbons distributed for prices.

17. Is water connection requested? Yes _____ No X

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19. Have you provided a layout site plan for your proposed activity or event? Yes X No _____

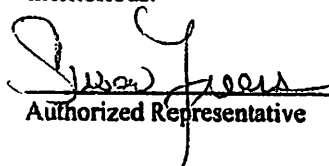
If yes, please attach.

If no, please explain:

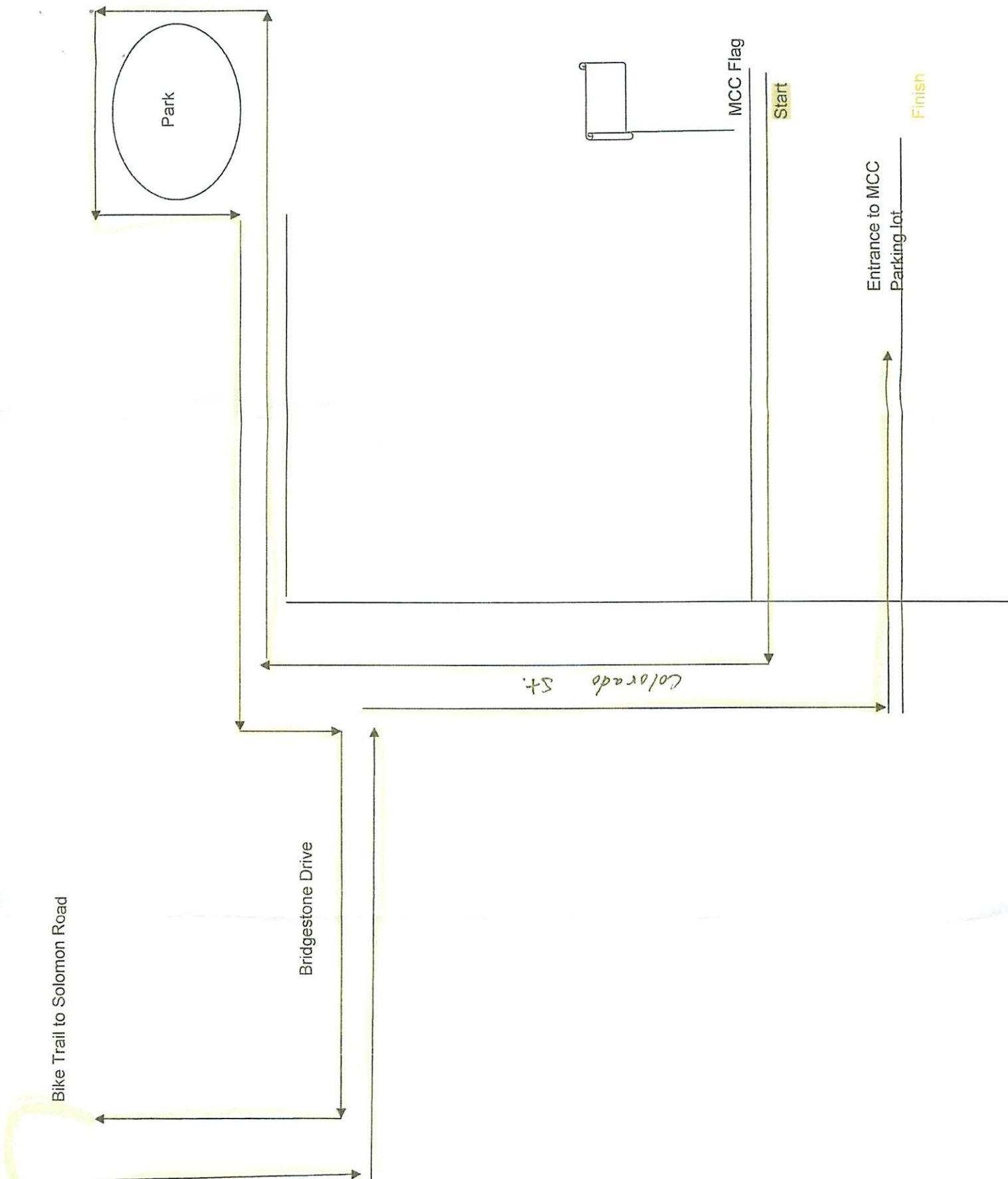
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Authorized Representative

09-29-13
Date



September 11, 2013

Attention: Rich Klimes
City of Muscatine
Parks & Recreations Dept.
215 Sycamore St.
Muscatine, IA 52761

Dear Mr. Klimes,

Our 2013 race proved to be a success having nearly 250 runners. We wanted to start by getting approval this fall for our 2014 race. Our Relay for Life team from Kent Corporation would like to host its 4th "April Run Against Cancer" on April 12, 2014 as one of our annual fundraisers. Our team earned over \$8000 for the American Cancer Society last year. This event will last approximately 45 minutes to one hour. Dell Wagner with the Muscatine Running Club will again help us organize the race. Dell will be there for the start/finish of our run. We also plan to have some EMT volunteers to be on hand, as well as our local Sherriff's patrol to help with the traffic control.

We would like to start our race in the MCC parking lot at approximately 9:00am. The runners will start in the MCC parking lot, out to Colorado Street, into the Weed Park entrance, loop the park, cross Colorado to the Bike Trail, and back out Colorado to finish in the MCC parking lot. This route has worked real well with minimal running on Colorado Street.

We are also contacting the Muscatine Community College, Bridgestone Bandag, and the Muscatine Sherriff office. Please advise me if there are any other requirements to get this accomplished. We appreciate your consideration.

Sincerely,

Connie K Stineman

Connie Stineman
Kent Corporation
Relay For Life
563-264-4636
connie_stineman@grainprocessing.com