

Muscatine County Board of Supervisors
Monday, April 30, 2012

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Howard, Kelly, Watkins and Sorensen present. Chairperson Kelly presiding.

On a motion by Furlong, second by Sorensen, the agenda was approved as written. Ayes: All.

Jerry Lange, 3486 Big Sky Drive, suggested the pledge of allegiance and possibly a prayer should be conducted at the beginning of the Board of Supervisor meetings.

Wilton Mayor Ira Bowman requested status on negotiations with Streb Construction to use 104th Street for the Taylor Avenue Project. Watkins stated that the agreement with Streb Construction was signed on April 27th for the trucks to use 104th Street both directions. Wilton Councilmember Bob Barrett stated they will provide the County with a letter stating the County is not responsible for the City's portion of Liberty Street. Bowman thanked the Board of Supervisors for working out a compromise.

On a motion by Howard, second by Sorensen, claims dated April 30, 2012 in the amount of \$812,295.39 were approved as amended. Ayes: All.

Discussion was held with Conservation Director Curt Weiss on a site for a new maintenance facility for Discovery Park. Weiss stated he prefers the northeast site due to the ease of access for his employees and the need for less clearing of the site. Weiss stated the one way road will cause his staff to travel all the way around the park to the facility. John Haskins, Friends of the Old Barn, stated they prefer the site behind the barn rather than the one between Cedar Street and the barn because it would be detrimental to the view of the barn. Haskins stated it would also be more difficult to bore utilities through foundation of the old barn to the northeast site. Furlong agreed that aesthetically he likes the one on the South better. Watkins stated that he would square up the shed along the fence line. Weiss stated that the view of the Barn will be preserved because the pine trees will shelter the maintenance shed. Furlong stated the shed could probably be moved back even further to screen the barn even better. Dave Metz, Friends of the Barn Board, stated they would like to see the angle changed to make it less obtrusive into the barn area. Metz reported that the cottage remodeling project is coming along well and they are about 60% complete bringing all of the electrical wiring in the barn up to code. Howard stated the barn is part of the entire complex and is just as important as everything else. Weiss will work with Friends of the Barn on the final placement of the maintenance shed on the proposed site. On a motion by Watkins, second by Furlong, the Board approved the site northeast of the Barn for a new maintenance facility at Discovery Park as recommended by Conservation Director Curt Weiss. Ayes: All.

Discussion was held regarding records storage and remodeling projects in the Courthouse. Maintenance Supervisor Troy Sievert reported the door project is near completion as they are just working on the knob and lock. Watkins stated his concern is

that the space should be better utilized and they need to figure out how to most efficiently store the records. Watkins stated the \$25,000 to remodel the judge's chambers should be put on hold to determine whether it is best to spend the funds on the judge's chambers remodel or for better records storage. Kelly asked if it is the County's responsibility to pay for records storage of the Courts records. Furlong stated he would like to move forward with the judge's chambers remodel as that was promised and has been delayed several times. Furlong stated he feels a professional firm needs to come in and develop a plan for storage of County and State records. Howard stated he has a concern of spending money on studies when the State will not implement the findings. Clerk of Court Jeff Tollenaer stated he may have a little money available for more open shelf filing. Tollenaer stated they did get some file cabinets down last week on second floor, but the ones on first floor are not as dangerous because they are wedged in so tightly. Sorensen stated they have been talking about the judge's chamber remodel and storage space for two years. Sorensen stated they need a plan on how to get storage contained to free up space for better uses. Watkins stated they need to make sure they get the type of shelving that will utilize the space the best. Judge Strausser stated they should be moving to electronic storage for future records within two to three years. County Attorney Alan Ostergren stated that he has tried to implement more aggressive document destruction because the Clerk of Court also has the documents. Ostergren stated that he thinks the County should seriously look at doing Judge Strausser's chamber remodel as it would be safer and more efficient. Ostergren stated that if the Board decides to build a new building, then they should incorporate a climate controlled space that could accommodate 5-10 years of record storage. Ostergren stated that the Board should take a long term look at remodeling the courtroom. The Board directed Sievert to move forward with Judge Strausser's chamber remodel project returning within three to four weeks with basic plans, a proposed schedule and a draft Request for Proposals.

Judge Strausser thanked the County Sheriff for implementing a video court system that should provide more safety in the Courthouse. Kelly asked about difficulty getting prisoners up the steps at the corner of the Courthouse lawn. County Attorney Alan Ostergren stated he believes it is more important to maintain the driveway to have the capability of moving a dangerous prisoner up to the door in a squad car.

On a motion by Howard, second by Watkins, the Board accepted a quote from A-One Geothermal, Inc. for exploratory boring for the Jail geothermal project at a cost of \$4,500.00. Ayes: All.

On a motion by Furlong, second by Sorensen, the Board approved a project agreement with Northwest Mechanical, Inc. to add glycol to the heat pump loop at the Community Services Building at a cost of \$3,789.00. Ayes: All.

The Board reviewed a revised timeline from Shive-Hattery, Inc. for the Muscatine County Administration Building Masonry Repairs Project. Sievert stated that Shive-Hattery shaved 30 days off the timeline for the project. Watkins stated it worries him that they may eliminate some bidders by hurrying them to get the project done sooner.

Discussion was held with Maintenance Supervisor Troy Sievert on a draft Request for Qualifications for a landscape architect to provide design services for the Courthouse lawn. Sievert stated there are several landscape architects within a 50 mile radius that would be qualified to do the project. Watkins questioned that there is no request for cost to do the design in the Request for Qualifications. Sievert stated the intent was to have them submit qualifications to the Board because the Board does not have a plan yet for them to price a design. Sorensen thinks a basic plan should be included in this Request for Qualifications. The Board directed Sievert to amend the Request for Qualifications to include a proposed fee schedule. On a motion by Furlong, second by Watkins, the Board approved the Request for Qualifications as amended. Ayes: All.

Sievert reported that he is not ready to bring the Fire System agreements back to the Board for approval because he has further questions of both Simplex and Per Mar.

Watkins stated the contractor did an excellent job on the floor at Optimae and the tuck pointing project is in progress and looking really good.

On a motion by Howard, second by Sorensen, minutes of the Thursday, April 19, 2012 joint meeting with the Muscatine City Council and the minutes of the Monday, April 23, 2012 regular meeting were approved as written. Ayes: All.

Correspondence:

Howard received a call from a local farmer regarding the Taylor Avenue Project.

Howard received a call from a concerned citizen regarding the IDNR/EPA meeting and air quality in Muscatine County.

Watkins received a call regarding a zoning issue in Moscow Township.

No committee reports were noted.

Howard and Furlong attended a meeting on April 25th with the IDNR/EPA regarding local status with air quality.

County Engineer Keith White reported that he reached an agreement with Streb Construction to use 104th Street for the Taylor Avenue Project and phoned that information to the Wilton City Administrator on Friday afternoon. Howard stated White has done an excellent job diffusing the situation.

On a motion by Howard, second by Watkins, the Board approved Resolution #04-30-12-01 Adopting and Approving Tax Compliance Procedures Relating to Tax-Exempt Bonds. Roll call vote: Ayes: All.

Discussion was held regarding a request from Drainage District #13 to place their full-time employee under the County's health/dental insurance coverage. Board consensus was that they will not include employees that do not work directly for the County on the County's health/dental insurance plan. The Board directed Administrative Services Director Nancy Schreiber to draft a policy to that effect. On a motion by Watkins,

second by Furlong, the Board denied placing the full-time employee of Drainage District #13 under the County's health/dental insurance coverage. Ayes: All.

The meeting was adjourned at 10:25 A.M.

ATTEST:

Leslie A. Soule, County Auditor

Kas Kelly, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, May 7, 2012

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Howard, Kelly, Watkins and Sorensen present. Chairperson Kelly presiding.

On a motion by Furlong, second by Sorensen, the agenda was approved as written. Ayes: All.

Kelly asked Disaster Services Director Jeff Carter if the public could be notified through MUSCOM of poor air quality. Carter stated that technically MUSCOM can do it, but they do not have the personnel to handle it. Carter stated he sees it more as a public health issue than an emergency and would rather not get involved until some parameters are set up for when to notify and for what reasons. Carter stated they do not have Code Red which costs \$15,000 a year. Carter stated procedures would have to be developed and it could generate a full-time position. Kelly suggested everyone sign up for DNR notices especially if they have children or if there is a medical issue affected by poor air quality.

Discussion was held with County Engineer Keith White regarding a possible agreement with the Iowa Department of Transportation for various safety improvements along Zachary Avenue. White stated the improvements would be funded 90% up to \$500,000 through a Federal High Risk Rural Roads Program. White stated the estimated cost of the improvements is approximately \$600,000 with the balance to be paid from the Farm-to-Market Program project which does not affect the local budget. White stated the project will probably be completed next year, but has to be completed within three years. On a motion by Watkins, second by Sorensen, the Board approved an agreement with the Iowa Department of Transportation, Agreement No. 05-12-HRRR-012 for various safety improvements along Zachary Avenue (Y36), including but not limited to constructing a safety entrance at the intersection of 171st Street and installing paved shoulders at three curve locations. Ayes: All.

On a motion by Furlong, second by Watkins, the following utility permit was approved: Jerry Carlson – bore a service line across the road at 2350 Lucas Road. Ayes: All.

White stated the Iowa Department of Transportation has informed him they will be replacing the bridge on State Highway 6, West of West Liberty, and are working on a detour agreement with Muscatine County using X30 and X40. White stated that IDOT will hold a public information meeting held in West Liberty in June.

White stated that recent rain has held up the F58 Project, but that most of the rock has been placed on the haul road (104th Street) with only a few soft spots left to repair.

Lacie Litton, Wellmark Senior Account Manager, presented health and dental renewal agreements effective July 1, 2012. Litton stated that the overall suggested increase to rates is 1.65% down from suggested increases last year of 2.30% and two years ago of

29.31%. Litton stated that overall utilization is up, but not due to large claims as there were not as many claims over the \$75,000 stop loss this last year. Litton stated that it is too early to tell how the new three tier plan has affected utilization. Sorensen asked if there is any way to tell if wellness programs would have helped reduce utilization. Watkins stated he would like the percentage of employees getting a routine annual physical. Litton stated that dental utilization increased 14.29% because of removing the annual and lifetime limits for pediatric oral services due to health care reform. Litton provided a comparison of vision coverage between the current provider 20/20 Select and Avesis stating that the County would realize approximately \$6,800 in savings if it switches to Avesis. Litton stated that Avesis is a good plan and if the employee goes to a network provider they will get a much better benefit, but at least the same benefit as before if they go to an out-of-network provider. Litton recommended switching to Avesis July 1st. Litton stated that Muscatine currently only has two network providers associated with Avesis. Watkins suggested the Board send a letter to the local providers informing them that the County will be changing to Avesis on July 1st.

On a motion by Howard, second by Sorensen, minutes of the Monday, April 30, 2012 regular meeting were approved as written. Ayes: All.

Correspondence:

Watkins and Sorensen received calls regarding junk in Moscow.

Committee Reports:

Sorensen attended a Muscatine County Safety Committee meeting May 2nd.

Kelly attended a Muscatine County Health Association meeting May 2nd.

The Board reviewed the health/dental fund balance as of April 30, 2012.

The meeting was adjourned at 9:56 A.M.

ATTEST:

Leslie A. Soule, County Auditor

Kas Kelly, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, May 14, 2012

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Howard, Kelly, and Watkins present. Sorensen was absent. Chairperson Kelly presiding.

On a motion by Furlong, second by Howard, the agenda was approved as written. Ayes: All.

On a motion by Howard, second by Watkins, claims dated May 14, 2012 were approved in the amount of \$1,157,587.76. Ayes: All.

On a motion by Watkins, second by Furlong, the Board approved the appointment of Todd Heck as Medical Examiner Investigator. Ayes: All.

On a motion by Howard, second by Watkins, the Chairperson was authorized to execute a Paul Coverdell Forensic Science Improvement Act Grant application for funding for medicolegal death investigation training for Todd Heck. Ayes: All.

Discussion was held with Sheriff Dave White regarding emergency evacuation fencing at the Jail. White stated they need an area outside the Jail structure where they could rapidly evacuate inmates should there be an air quality emergency inside the Jail. White also discussed purchasing administrative and investigative vehicles through commissary funds because forfeiture funds are drying up so he needs another way to fund these vehicles. On a motion by Watkins, second by Howard, the Board amended the Jail Commissary Expenditure Policy to add evacuation fencing and assist in replacing administrative and investigative vehicles as appropriate expenditures from that fund. Ayes: All.

Maintenance Supervisor Troy Sievert presented proposals for landscape architects to develop and design specifications for the Muscatine County Courthouse lawn as follows: Kellor and Kellor Landscaping, Inc. - \$3,300 flat fee; MMS Consultants, Inc. – Landscape Architect fees range from \$57.00 - \$110.50 per hour. Sievert stated he advertised the project and sent out six emails, but these were the only two proposals. Sievert stated he was impressed with the MMS Consultants, Inc. proposal. Watkins stated he is concerned that there is not a rough cost or not to exceed amount with the proposal from MMS Consultants, Inc. Board consensus was to meet with both bidders and allow them to come back with a not to exceed price.

The Board reviewed the 50% Design Documents and Cost Opinion for the Muscatine County Administration Building Masonry Repair Project. Sievert stated it was his understanding that a representative of Shive-Hattery, Inc. was going to attend this meeting. Sievert stated he was supposed to receive the cost opinion, but has not received it to date. Watkins asked what type of windows would be installed. Sievert stated he believed they would be comparable to existing windows, but with the capability of being opened. Sievert stated it was his understanding that they are not replacing any of the

windows on the first floor except for the bathrooms. Sievert stated he has only had time to briefly review the documents. Jerry Lange, 3486 Big Sky Drive, asked about adding windows. Kelly stated windows will not be added because most of the work is being performed in the attic where windows are not needed.

Sievert reported that he is still working on the fire alarm contracts. Sievert also stated that the Optimae building is complete and work has begun on the Historic Jail.

On a motion by Watkins, second by Furlong, minutes of the Monday, May 7, 2012 regular meeting were approved as written. Ayes: All.

Correspondence:

Howard received a call regarding staffing levels in the County Attorney's Office. Kelly and Howard received calls regarding possible notification of citizens regarding air quality alerts.

Committee Reports:

Watkins attended a West Liberty Economic Area Development meeting May 8th.
Watkins attended a Muscatine Health Association Board meeting May 9th.
Kelly attended a Seventh Judicial District meeting May 11th.

On a motion by Howard, second by Watkins, the Board approved Resolution #05-14-12-01 Transferring \$4,000 from the General Basic Fund to the Conservation Youth Corps Fund. Roll call vote: Ayes: All.

On a motion by Watkins, second by Furlong, the Board approved Resolution #05-14-12-02 Authorizing the Friends of Muscatine Historic Preservation to File an Application for Historic Tax Credits. Roll call vote: Ayes: All.

Discussion was held regarding possible formation of a committee to research the different possibilities and related cost for notifying Muscatine County citizens of Iowa DNR Air Quality Advisories. Kelly stated she is only interested in notifying residents of Iowa DNR alerts and that this has nothing to do with the cause of the alerts. Furlong agrees that there is a certain population that is affected by air quality and they should be notified. Watkins stated he feels the committee should include Supervisor Kelly, Supervisor Furlong and MUSCOM Manager Lorrie Lacina. Furlong stated that he feels a representative of the Board of Health should also be included. Jerry Lange, 3486 Big Sky Drive, stated that he thought the additional equipment necessary was a \$15,000 item. Furlong stated that is what they are going to look into. Kelly stated the committee will look at all the options to find the most cost effective option and also the most effective in notifying as many citizens as possible. Howard stated that almost everyone has cable and they can already get the notification so do we need to invest more cost into this. Kelly stated that is what the committee will be looking at. Board consensus was to form a committee with Kelly, Furlong, Lacina and someone from the Board of Health.

Chairperson Kelly appointed Supervisors Howard and Furlong to negotiate the County Engineer's FY12-13 salary.

The meeting was adjourned at 9:45 A.M.

ATTEST:

Leslie A. Soule, County Auditor

Kas Kelly, Chairperson
Board of Supervisors