

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
MUSCATINE ART CENTER  
July 17, 2025**

**Present:** Mark Seaman, Kelsie Foley, Mark Post, Diana Tank, Rebecca Schmertman, and Vince Lawson.

**Present On the phone:** Kathleen Haltmeyer and Laurie Johnson

**Absent:** David Meloy

**Call to Order:** The meeting was called to order by Seaman at 12:00 PM.

New Board Members were welcomed and introductions were made.

There was a motion by Post to approve the proposed slate of officers for 2025-26. Mark Seaman, President; David Meloy, Vice President; Kathy Haltmeyer, Treasurer; and Vince Lawson, Secretary. Seconded by Schmertman. Motion carried.

**Minutes:** Minutes of the June 19, 2025, Regular Meeting of the Board of Trustees were reviewed and discussed. Moved/seconded (Tank/Haltmeyer) to approve the minutes as amended. Motion carried.

**Bills for Approval:** Bills in the amount of \$21,933.67 were presented, reviewed, and discussed. Moved/seconded (Lawson/Tank) to approve the bills as presented. Motion carried.

**Credit Card for Approval:** None

## **COMMITTEE REPORTS**

### **Long-Range Planning:**

Seaman met with the Mayor and the BNIM contract was discussed.

### **Finance & Budget:**

Notification was received that the annual CLP grant award of \$15,000 will be granted for 2025-26. Some additional requirements for submitting reimbursement requests and acknowledging the grant are now required.

### **Collections:**

Alexander, Cooper, and Carver are working in the process of developing new guidelines to grade the collection, helping determine priorities for conservation and identify possible objects to review for deaccession.

### **Building & Grounds:**

No report

### **Community Engagement**

July 11<sup>th</sup> is the last day for the Muscatine Art Center staff to provide fieldtrips and programs to SPARK summer school. The week of July 14<sup>th</sup> is busy with Footliters musical camp with the public performance on Friday, July 18<sup>th</sup> at 6:30 p.m. at the Muscatine High School auditorium.

The 60<sup>th</sup> anniversary event will be held on September 18<sup>th</sup> from 5 to 7 p.m. The Midwest Icons exhibition will open on that day.

Staff has selected the artwork for the Midwest Icons exhibition which will open on September 18<sup>th</sup>.

Muscatine is hosting the Iowa Downtown Conference on August 5<sup>th</sup> and 6<sup>th</sup>. Melanie Alexander and Jim Elias will join staff from Iowa Economic Development Authority for a presentation on public art.

**Personnel:**

Education Intern, Madelyn Barber and Collections Intern, Salem Shinn will complete their internships in mid-August. Both have been exceptionally helpful to the staff.

The Board Committee assignments were discussed.

Any upcoming Board sessions are yet to be determined.

**Director's Report:** In Packet

**Unfinished Business:**

**New Business:**

Next Board meeting – August 21, 2025 at 12:00 P.M.

**Adjourn:**

Moved/seconded by (Tank/Seaman) to adjourn. The motion carried and the meeting adjourned.

Respectfully submitted,

Vince Lawson  
Secretary  
Muscatine Art Center Board of Trustees