

**AIRPORT ADVISORY COMMISSION MINUTES  
MONDAY – SEPTEMBER 24, 2012  
AIRPORT TERMINAL BUILDING**

The Muscatine Airport Advisory Commission meeting was called to order at 5:05 p.m. Commission members present were Bill Leddy, Jerald Cale and Scott Natvig. Also present were Steven Boka, Director of Community Development, and Carver Aero employees Janet Lewis and Mike Woerly.

Chairperson Jerry Page and Stacy Lewis were excused.

The Minutes of the July 23, 2012 meeting were approved, as amended, on a motion by Commissioner Leddy and seconded by Commissioner Natvig. All present voted aye.

Boka then provide the following project updates:

**Runway Lighting Project.** This Project has been completed except for final seeding. The contractor performing the obstruction removal has agreed to do this seeding as a part of his project with the approval of the lighting contractor. Final seeding and Project close-out is scheduled for this fall.

**Pavement Maintenance Project.** The Pavement Maintenance Project has been completed with the available funding and is moving to close-out. Boka reminded the Commissioners that the project has been reduced in scale to address current pavement maintenance issues until a more intensive petrographic analysis can be completed.

**Tree/Obstruction Removal Project:** The obstruction removal effort is essentially completed. There are a few trees outside the fence that could also be removed but they are in the state right-of-way so Boka will discuss their potential removal with the appropriate IDOT staff. Boka informed the Commission that his office has secured a contractor who will grind all the trees and shrubs for re-use as landscape materials, as opposed to burning the materials. The additional cost for grinding the materials and relocating the equipment to the various sites on the airport property will require an amendment to the original contract for the Project. Boka stated that the FAA has already given verbal approval for the additional cost and a change order is being prepared for City Council approval. Boka explained that the grinding option is better than burning the material and is better for the environment.

**T-Hangar Apron Drainage Improvements:** The plans and specifications for this project were approved and the project let for bidding. The bids were opened on July 26<sup>th</sup>. There were six bidders and all were significantly higher than the engineers estimate. As a result, the city discussed the Project with the State Division of Aviation and a decision was made to cancel the Project for this year and re-submit an application for funding consideration in the future.

**Airport Zoning Ordinance Update:** Boka informed Commissioners that the State Division of Aviation has awarded the City \$25,000.00 to update their Airport Zoning District regulations. Boka stated that his office will be trying to do as much of the work on this project as possible to keep the cost to a minimum. He continued by stating that the Ordinance will also have to be adopted by Muscatine County, the City of Fruitland, and Louisa County as well. He is working with the airport engineer to develop a scope of services and cost for completing this work.

**Airport Security Gate and Camera:** This State IDOT funded project is estimated to cost \$23,000.00 inclusive of engineering fees. The Project will consist of the installation of a security gate and camera at the end of the recently constructed Hangar Access Road. A quote package has been prepared and the Project is anticipated to be completed this year.

**AWOS Replacement:** The AWOS replacement (\$140,000.00) is scheduled for 2013.

**Petrographic Analysis of Runway 6/24:** An on-site viewing of the runway conditions was conducted with Steve Mallicoat of the Iowa Concrete Paving Association. Mr. Mallicoat provided information related to the petrographic analysis process and the testing will be scheduled this fall. The petrographer will take core samples of the existing pavement for the analysis. That analysis will help provide and understanding why pavement has been buckling and what can be done to rehabilitate it. The rehabilitation is scheduled for the FY2014 budget with federal funding.

**FFY 2014 AIP:** Boka informed the Commission that the draft FFY2014 AIP pre-application is due on November 16, 2012 to the FAA, along with an updated 5 year CIP. The final draft is due January 15, 2013.

Boka concluded his update by informing the Commissioners that the city hangar (former HNI hangar) has been painted.

Meeting adjourned.

Respectfully submitted,

Steven W. Boka, secretary  
Director of Community Development