

**OFFICIAL PROCEEDINGS OF THE
BOARD OF WATER, ELECTRIC,
AND COMMUNICATIONS TRUSTEES
OF THE CITY OF MUSCATINE, IOWA
MAY 25, 2021– 5:30 P.M.**

The Board of Trustees met in regular session at Muscatine Power and Water's Administration/Operations Building, 3205 Cedar Street, Muscatine, Iowa, on Tuesday, May 25, 2021, at 5:30 p.m.

Chairperson Susan Eversmeyer called the meeting to order. Members of the Board were present as follows: Trustees Kevin Fields, Tracy McGinnis, Keith Porter and Susan Eversmeyer were present in person, and Trustee Steven Bradford was present by Microsoft Teams due to previously scheduled travel plans.

Also present were Gage Huston, General Manager of Muscatine Power and Water; Brenda Christensen, Board Secretary; Charles Potter, Muscatine Journal; Erika Cox, Brandy Olson, Mark Roberts, Ryan Streck, and Doug White of Muscatine Power and Water. MPW customer Sandy Stanley was also present.

Chairperson Eversmeyer asked if there was anyone in attendance who wished to make any public comments. There were no comments.

The minutes of the April 27, 2021 Audit/Finance Committee meeting and April 27, 2021 regular Board meeting were presented as previously submitted to all Board members. Trustee Fields moved, seconded by Trustee McGinnis, that the minutes from the April 27, 2021 Audit/Finance Committee meeting and April 27, 2021 regular Board meeting be approved as submitted. All Trustees voted aye. Motion carried.

The list of expenditures and transactions for April 2021 was presented. Mr. Huston reviewed the expenditures and stated MPW has started to experience some price hikes and shipping delays on some products. After additional discussion Trustee Fields moved, seconded by Trustee Porter, to ratify payment of \$8,052,429.23 for the Electric Utility, \$596,760.76 for the Water Utility, and \$1,020,838.00 for the Communications Utility, for a cumulative total of \$9,670,027.99. All Trustees voted aye. Motion carried.

Mr. Huston next introduced a recommendation to award a contract for the Unit 9 Cafeteria Roof Recover Project. The project contract will cover furnishing of all labor, materials, tools, equipment, and supervision necessary for the overlay and partial replacement of the roof over the Unit 9 cafeteria, backup control center, training center, and shop at MPW's generation site. Mr. Huston stated this project was approved with the 2021 Operating Budget for a total expenditure of \$145,500. A total of five bids were received, opened publicly, and read aloud on May 4, 2021, at 3:00 p.m. Management reviewed and evaluated the bids and recommended award of contract be made to the lowest bidder, Black Hawk Roofing Company

Inc., of Cedar Falls, IA for a total price of \$116,900. After additional discussion, the following resolution was submitted:

RESOLUTION 21-13

WHEREAS, it appears in a written report from Muscatine Power and Water Management that the bid for the Unit 9 Cafeteria Roof Recover Project, as submitted by Black Hawk Roofing, Inc., of Cedar Falls, IA for a total price of \$116,900 was the best and lowest bid received; now therefore,

BE IT RESOLVED by the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa, that the proposal from Black Hawk Roofing, Inc., of Cedar Falls, IA for a total price of \$116,900 for the Unit 9 Cafeteria Roof Recover Project was hereby accepted as submitted; and,

BE IT FURTHER RESOLVED, that the General Manager and Secretary of the Board were hereby authorized, empowered, and directed to execute a contract in the sum approved by the Board of Water, Electric, and Communications Trustees.

Trustee Porter moved, seconded by Trustee McGinnis, that said resolution be passed, approved, and adopted this 25th day of May 2021. On roll call, Trustees Bradford, Porter, Fields, McGinnis and Eversmeyer voted aye. Voting nay, none. Resolution carried.

Mr. Huston introduced the next agenda item to approve a second revised Project Summary Form (PSF) to Construct Well 47 at a New Well Field. This project was originally approved with the 2015 Operating Budget for \$312,100 and a revised PSF was approved in November of 2017 for a total of \$476,886 to include cost associated with the collapse with the first two attempts to drill Well 47. Cahoy Pump Services was released from the project, with Well 47 not placed into production. The Utility is currently in litigation with Cahoy Pump Services. Water Utility Staff has evaluated the impact of a significant water usage increase expected to continue through summer peak period and determined if we lost production on more than two wells, there may be a demand shortfall. Mr. Huston continued after consulting with legal counsel regarding pending arbitration, MPW has made the decision to proceed with attempting to complete the development of Well 47 by utilizing a different contractor. If successful at completing the restoration of Well 47, MPW will be able to meet the projected increase in summer supply using our standard planning protocol. Mr. Huston stated the first phase of this additional work is estimated to be \$85,000 and restoration may require additional work that Management will evaluate after initial restoration results. If Management chooses to continue restoration efforts, it could cost up to an additional \$50,000, which was included on the revised PSF as "Contingent Development." After additional discussion, Trustee Fields moved, seconded by Trustee Porter, to approve the revised PSF for Construct Well 47 at a New Well Field with a new total cost of \$625,386. All Trustees voted aye. Motion carried.

In the General Manager's report, Mr. Huston reviewed his previously submitted memorandum which included updates on the power plant dozer rebuild project and the successful

MPW Muscatine High School 2021 Graduation broadcast, in partnership with Pearl City Media, allowing family members not able to attend the graduation ceremony to still watch the graduation. He also shared an update about the recent Customer Forum held May 19, 2021 and let the Board know that MPW would no longer be requiring masks to be worn on MPW premises by customers or employees as of May 31, 2021.

The April Financial Operating Statements and Balance Sheets were presented as previously submitted to all Board members. Mr. Roberts reviewed the MPW financial dashboard and the April Financial Results Summary for each Utility.

Mr. Huston reviewed the Monthly Project Status Report and Variance Analysis previously submitted to all Board members. There were no entries on the Competitive Quotes for Public Improvements Report.

The April Departmental Reports were presented as previously submitted to all Board members. Mr. Huston provided a high-level review, and then Mr. White reviewed the Power the Future Monthly Status Report.

Trustee Porter moved, seconded by Trustee Bradford to receive and place on file the May 2021 Utility Reports. All Trustees voted aye. Motion carried.

Mr. Huston requested that due to confidential vendor information, the Board meeting be closed to the public for a preliminary review of the RFP responses and estimated costs regarding the 30 MW Solar Array Project. Chairperson Eversmeyer recommended the Board enter into Closed Session in accordance with Iowa Code 21.5(1)(a) and 388.9. Trustee Fields moved, seconded by Trustee Bradford, the meeting be closed to the public in accordance with Iowa Code 21.5 and 388.9. On roll call, Trustees Bradford, Porter, Fields, McGinnis, and Eversmeyer voted aye. Voting nay, none. Motion carried.

The meeting was closed to the public at 6:15 p.m.

At 7:05 p.m. the meeting was reconvened to open session.

The meeting was adjourned at 7:05 p.m.

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THE CITY OF MUSCATINE, IOWA



Brenda Christensen
Board Secretary