

**Musser Public Library Board of Trustees**

Musser Public Library, 408 E 2<sup>nd</sup> St

May 19<sup>th</sup>, 2021

**Roll Call**

**Present:** Pam Collins; Scott Comstock; Jane Daufeldt; Nancy Dew; Diana Gradert; Jarod Johnson; Jon Moravec; Bret Olson

**Absent:** Anthony Loconsole; Jeanett Martinez

**Guest:** Greg Benefiel; Robert Fiedler; Mallory Moffitt, secretary; Chad Yocom

**Call to Order:** Gradert called the meeting to order at 5:02pm

**Approval of Agenda:** Olson moved to approve the agenda, seconded by Dew; Motion passed

**Approval of Minutes:** Comstock moved to approve the minutes, seconded by Olson; Motion passed

**Ratify Bills for Payment:** Dew moved to ratify the bills from 05/07 as presented, seconded by Daufeldt; Motion passed

**Receive Communications:** No report

**Citizens Speak:** No report

**Staff Liaison:** The person we originally hired to fill the reference/circulation position backed out. The search is back open and will close Friday May 21<sup>st</sup>. We hope it will be filled in the next week or two. There have been 20-25 applicants.

**Friends' Report:** The Friends have been meeting regularly. They have approved the panoramic camera for Riverfront and are working that out with the Community Foundation. There are currently 5 people meeting as an executive board, will open up to more members at a later date.

**Director's Report:** Betty got LENA funded with a grant. We should be getting our new server for Channel 5 set up by next Friday afternoon. Working closely with MPW. Paid off our lease for this fiscal year, will pay again in July.

**Old Business**

1. **Board terms and expirations** – No terms are expiring this year. Jane filled an open position and has the option of doing another full term.
2. **Library pay scale** – We have decided it will be too difficult for a consultant to properly evaluate our pay scales since we are a part of a larger system. Pam has met with Carol and she is happy to help us. She believes there is no reason that our pay scales cannot be adjusted. Stephanie is also supportive. The City will be bringing someone in to work on city wide pay scales soon.
3. **Summer Reading program** – This is our first time working with Parks and Rec. There will be scavenger hunts and story times in conjunction with swim lessons but not much programming within the building. Kimi is working on adult programs; initially focusing on social media but working on more in-person programming. Will continue to use Channel 5 for programming.

## New Business

1. **Public art request** - Pam has talked to the new City Administrator about our outdoor space. Jean Clark wants to give us a kaleidoscope for plants like the one at Rieman Gardens. We are looking at going to Stanley's and Carver for funding for a less expensive design because the City was looking at a \$200,000 design. Betty and Julie have talked about putting some STEM items out there. We also want picnic tables/benches but would not fence in/secure the area.
2. **Muscatine-China Initiative Archives** – Joni and Sarah are both leaving the committee. Joni has been working with us but has a great deal of concern that things get archived. Pam told her that the Library would be willing to archive. Joni asked that the Library Board write a letter to the Initiative that we are archiving the paper information and exchanges in the library, it is important to do that because there is money for this project. We want to keep these items in town but storage is a problem for all groups. The Library could also keep the photo negatives but does not have room for the larger items like gifts and costumes. Olson moved to have the Library draft a letter to the China Initiative about our role in archiving the paper information and exchanges of the Muscatine-China Initiative, seconded by Johnson; Motion passed.
3. **Return to normalcy** – Meeting rooms are open at a lower capacity. Betty has brought the toys back out to Children's. Working on clearing out the Makerspace. Hours are pretty much back to normal. City is meeting tomorrow night, will let us know if they change the mask policy. Betty is not yet comfortable with in-person programming for younger children. Will match school policy for the summer school program.
4. **Pam's evaluation** – Evaluation was done at the end of the meeting after Pam and other staff had been dismissed.

**Adjourn:** Meeting adjourned at 6:00pm

Next Board Meeting July 21<sup>st</sup>, 2021