

**MINUTES**  
**Parks & Recreation Advisory Commission**  
**Wednesday, November 4, 2020 – 5:30 p.m.**  
**\*\*Golf Course Clubhouse\*\***

**Members Present:** Gina Othmer, Pete Degabriele, Rick Bierman, Dana LaRue and Brad Bark

**Members Absent:** Angie Haller and Jennifer DeFosse

**Staff Present:** Rich Klimes, Nick Gow and David Crawley

**Guests Present:** None

The meeting was called to order at 5:30 p.m.

LaRue moved to elect Angie Haller as Chairperson. Second by Bark. Othmer moved to elect Jennifer DeFosse as Vice-Chairperson. Second by LaRue. All ayes; motion carries.

*Minutes of the January 8, 2020 regular meeting were unanimously approved as distributed.*

**Review – COVID-19 Mandates / Parks and Recreation Services**

Staff explained the process of mandates and how it affected the Parks and Recreation Department operations in Spring of 2020. Many things were shut down in March. However, the golf course remained open the entire time. Kent Stein Park opened the first week of June with 8 of 9 continuous weekends hosting tournaments. Soccer complex and soccer west opened up in July with good usage. Building and shelter rentals took place with appropriate measures based off the governor's proclamations. If school shuts down this winter, we will continue with our virtual programs and come up with outdoor activities.

**Update – Special Event Listing**

Klimes distributed and discussed the most recent Special Event Listing.

**Update – Parks Projects**

Gow gave a brief update on the following projects: West Side Trail, Houser Street Parking Expansion, Skate Park Mini Pitch and Kent Stein Park Appreciation Day.

**Budget Results 2019/20**

Klimes discussed results of the FY 2019/20 budget for the Parks and Recreation Department.

**Other Business**

The Parks and Recreation Department hosted the first ever Trunk-or-Treat event at Soccer West on Halloween with around 700 people in attendance. There were many trunks with lots of treats followed with a costume parade on the fields with a light show.

There being no further business, the meeting adjourned at 6:15 p.m.

Respectfully submitted,

Jessica Rexroth  
Office Coordinator