

Musser Public Library Board of Trustees

Musser Public Library, 408 East 2nd St

July 17th, 2019, 4:30 pm

Attendance:

1. Present: Peggy Gordon; Diana Gradert; Jarod Johnson; Jeanett Martinez; Jon Moravec; Bret Olson; Pam Collins; Jo Ann Carlson (substitute secretary)
2. Absent: Jane Daufeldt; Nancy Dew; Anthony Loconsole
3. Staff: Greg Benefiel; Robert Fiedler

Call to Order: Meeting was called to order at 4:30pm by Gradert

Approval of Agenda: Olson moved to approve the agenda; Gordon seconded; motion passed.

Approval of Minutes: Olson moved to approve the minutes from June 19th; Gordon seconded; motion passed.

Ratify Bills for Payment: Moravec moved to approve bills from June and July as presented; Olson seconded; motion passed.

Receive Communications: None

Citizens Speak: None

Staff Liaison: Greg reported that the children's program is very close to the goal of 250,000 minutes read. All children's staff will be dressed in astronaut suits and parade through the city. Continuous Improvement will be starting in August; staff will be huddling in the mornings to work together.

Friend's Report: None

Director's Report: The outside outlets are now working. The summer concert should be outside next time depending on weather. Restricted parking signs have arrived but we are not sure when they will be put up yet. There is now a piano in the program room. The next senior program will be in August. The rollover budget money will be spent on building issues.

Old Business:

1. Pam would like to change the meeting room policy to allow for political meetings but they must include both sides and be free to the public. She would also like to stop charging businesses for meeting room use. Director will bring back an updated policy to next month's meeting.
2. Nesper has finished interior walls from the new exterior signs.
3. Nikki Tripp with Sister Cities would like a more permanent display spot in the library. There is an available display case upstairs. Bret suggested a 4 month rotation so it can be reviewed. Director will bring a new policy to next month's meeting.

New Business:

1. HNI Community Center sign will be black and not lit at a cost of \$5990. Peggy moved to approve; John seconded; motioned passed.
2. During the 2nd St construction the Walnut and 2nd Street green space will be covered. Discussed different types of projects that could go in this area. There will be more investigation into playground pavers, sensory gardens, and handicap accessibility.
3. Robert presented a new Baker and Taylor eBook service: Pop-up Libraries. It is \$1200 to lease each hot spot and they will be placed around town in high traffic areas. Patrons would be able to download materials without a library card. The library hopes this will cover that part of the population that haven't been to the library. Pam and Robert announced they have ordered 3 Pop-up Libraries and the materials to load on each spot is approximately \$3400 with 300 titles. The hospital, grocery store, and high school were discussed as possible locations. They can be moved to different places.
4. Diana has appointed Jon as the Board Parliamentarian.

Adjourn: Meeting was adjourned at 5:41 pm.

Next Board meeting August 21st, 2019