

**AIRPORT ADVISORY COMMISSION  
MUSCATINE AIRPORT TERMINAL BUILDING  
Monday, April 22, 2019 – 5:00 P.M.**

**MINUTES**

**1. Call to Order/Roll Call**

Members Present: Steven Bradford, Nadine Brockert, Andrea Kreitner and Jerry Page

Members Excused: Mohammad Pasha

Staff Present: Jodi Royal-Goodwin

Other Attendees: Devin Mashek of Bolton & Menk, Inc., Mike Woerly of Carver Aero and Bill Leddy

**2. Approval of Minutes: March 25, 2019**

Steven Bradford noted there was an error in that Devin Mashek was the representative from Bolton & Menk, Inc. not Bill Leddy. Bradford motioned to approve the minutes with the correction, Andrea Kreitner seconded. All ayes, motion carried.

**3. ALP & Zoning Updates**

Jodi Royal-Goodwin said that the completed ALP had been submitted to and approved by the FAA. Andrew Fangman is continuing to work on the zoning update. Nadine Brockert noted that he needed to contact Louisa and Rock Island counties about rezoning necessary for areas in those jurisdictions.

**4. State and Federal Grant Status**

There was a review of the funds available from the Iowa Department of Transportation (IDOT) and the options for the project being proposed, including a considerations for “T” versus “box” hangars. Following a discussion of the proposed design, the project will include five box hangars with a 70 foot by 140 foot footprint. The bid may be done with an alternate for 3 box hangars. Devin Mashek informed the Commission that he could have the design completed for review at a meeting June 3, so the project could go out to bid before July.

Mashek noted that federal funding awards would not be announced until fall. He has also talked with IDOT staff about the snow removal building and was informed they would not put any funding into a project partially funding by the Federal Aviation Administration.

**5. Maintenance Items Review**

Royal-Goodwin reported that she had talked with other City departments about the weed control, volunteer trees and the berm, and debris on the taxiway. These department have been overwhelmed with the weather issues so far this year, but will schedule these items when conditions allow. She has taken a picture of the frequencies sign that needs updated with the correct CLNC DEL number will be ordered as soon as quotes are obtained.

6. **May Meeting Date**

It was noted the May meeting would fall on Memorial Day, and the Commission decided to postpone the meeting until June 3 for Bolton & Menk to provide the hangar design for review.

7. **Other Business**

It was noted Jerry Page's term expires June 30 and he is not currently eligible for or interested in continuing to serve. The City will advertise and take applications for new members regarding any expiring terms for anyone interested.

8. **Comments from Media or Public**

No comments were provided.

9. **Adjourn**

Meeting adjourned at approximately 6:15 p.m.