

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MUSCATINE ART CENTER
February 21, 2019**

Present: Jim Burr, Rochelle Conway, Jon Moravec, Susan Freers, Clair Penner, Kelly Rushford, and Brian Walter.

Absent: Marci Stephens and Sara Fitzer-Huston.

Staff: Melanie Alexander

Visitors:

Call to Order: Meeting was called to order by Burr at 5:30 PM

Minutes: Minutes of January 17, 2019 Regular Meeting of the Board of Trustees were reviewed and discussed. Moved/seconded (Rushford/Conway) to approve the minutes. Motion carried.

Bills and Credit Card Bills: Bills in the amount of \$19,487.99 were presented, reviewed, and discussed. Moved/seconded (Walter/Rushford) to approve the bills as presented. Motion carried.

Credit Card bills in the amount of \$19.54 were presented, reviewed, and discussed. Moved/seconded (Moravec/Rushford)

COMMITTEE REPORTS

Long-Range Planning:

A Long-range planning session is planned for April 18, at 5:00 PM before the Board meeting and then the regular meeting will follow.

Building & Grounds:

Building and grounds found some issues with work and has a list of concerns that will be addressed.

Collections:

The Georgia O’Keeffe exhibition at the Brooks Museum in Memphis, Tennessee closes February 24, and our painting, “White Lotus” will be returning home. Staff will work on obtaining a more accurate appraisal for insurance purposes. There may be a welcome back reception.

The frame for the John White Allen Scott painting was damaged in shipping last year. It has been repaired with the dealer covering the costs. The painting will be framed and hung in the Musser Mansion soon.

Finance & Budget:

Additional hours for the Program Coordinator position have been approved by City Council. The hours begin July 1st. We will need to provide metrics after the first year.

The Support Foundation 2019 budget was reviewed by the Advisory Board. The budget was approved as submitted by Alexander.

The Support Foundation supports the installation of a piece of sculpture where the beech trees were removed using the Mary Jo Stanley money.

Community Engagement:

Monday the 25th we will be hosting a presentation on the State cultural grants.

There was a great turn out for the reception for Jon Fasanelli-Cawelti.

The board reviewed the initial proposed web pages, Applied Arts is working on.

Next year is the 100th anniversary of the League of Women's Voters. We may host an event and women artists exhibition.

We had a visit from the Chinese musicians and Eagles and Ivories took place the last weekend in January.

Events coming up include: February 21, 2019 – Behind-the-Scenes Tour; February 28, 2019 – Kent Sissel on Alexander Clark; March 7, 2019 – Packing to Ship with Virginia Cooper; March 21, 2019 – Annabell Williams Blegen on Alexander Clark and Muscatine; April 4, 2019 – Carol Ehlers on Tiffany Glass (part I); April 11, 2019 – Carol Ehlers on Tiffany Glass (part II); April 14, 2019 – Iowa Watercolor Society Reception and Demonstration; May 2, 2019 – Linda McCann presenting on Prohibition in Eastern Iowa; May 9, 2019 – David Hayes Reception / Business After Hours.

Personnel:

Mindy Milslagle is training to replace Sue Muir. Tim Newton is going to retire and we are in the process of finding a replacement.

Alexander will be out of the office on March 4. She will be on vacation the week of March 18th.

Bartenhagen will substitute for her at the board meeting. April 1, Alexander will present a workshop for small museums at Iowa Wesleyan College in Mount Pleasant.

Friends:

Director's Report: In packet. The Muscatine Journal would like about 500 words each month about the Muscatine Art Center and the activities going on.

Unfinished Business:

New Business: The next Board meeting is March 21, 2019 at 5:30 PM.

Adjourn: Moved/seconded (Rushford/Walter) to adjourn. Motion carried and the meeting adjourned.

Respectfully submitted,
Susan Freers
Acting Secretary