

AIRPORT ADVISORY COMMISSION MINUTES
MONDAY – June 24, 2014
AIRPORT TERMINAL BUILDING

The Muscatine Airport Advisory Commission meeting was called to order at 5:05 p.m. by Commission Chairperson Jerry Page. Commissioners present were Chairperson Page, Scott Natvig, Stacy Lewis, and Bill Leddy. Commissioner Jerald Cale was excused. Also present were Steven Boka, Director of Community Development, Adam Thompson, Planning & Community Development Coordinator, and Mike Woerly & Janet Lewis with Carver Aero.

The Commission first heard an update on the completion of fire and t-hangar inspections from Adam. Natvig inquired about amount of fuel found in hangars. Bill inquired about what triggered the inspections. Steve responded it had been many years since fire inspections were completed, upon doing fire inspections it was recognized that some lessees may not be keeping hangars in accordance with their lease. Page inquired about fire inspection of fuel building. Steve responded no major issues. Natvig commented that he may have a contact to have the fuel tanks inspected. Woerly responded the pipes are a bigger issue than the tanks.

The Commission then discussed requiring a security deposit. Adam presented potential issues and possibilities of the deposit. The commission requested research for what other airports are doing. Lewis motioned \$250 deposit for new hangar tenants only, second by Natvig, motion passed 4-0. Adam will come back with research before taking to council.

Steve discussed ongoing security gate, drainage, and runway reconstruction projects. Janet and Commission commented and requested having the fence line cleaned and sprayed.

As relates to major projects, Page inquired about penalties for delays or mistakes, wants to make sure project is managed well and that we have penalties for contractors. Lewis inquired who would be doing construction management. Adam responded that Anderson Bogert will be doing construction management along with oversight from himself.

In other business Adam discussed runway blow-up and conducted officer elections. Lewis motioned to reelect Page as chairperson and Bill Leddy as vice chairperson, second by Natvig, motion carried 4-0.

Steve brought up and discussed disgruntled email. All commission members and Carver Aero had no knowledge of this individual and felt that Steve had always been fair, easy to work with, and honest with everyone. Adam informed commission that Steve Bradford had been appointed by the Mayor to fill the seat of outgoing commission member Jerald Cale. Commission shortly discussed JARRS event.

Motion to adjourn at 6:15pm by Commissioner Lewis

Respectfully submitted,

Adam J Thompson, secretary
Planning and Community Development Coordinator